**BERKSWICH PARISH COUNCIL**

**Summons to a Meeting of the Council**

Tuesday 6 June 2023 at 7.30 pm in the Bromage Room at

Walton (Berkswich) Village Hall, Green Gore Lane, Walton on the Hill

Contact: Sue Fullwood, Clerk at [berkswichclerk@gmail.com](mailto:berkswichclerk@gmail.com)

or on 07871 645232

**1 Public Session**

Residents are welcome to bring matters to the Parish Council’s attention within the meeting. If a detailed response is required it would be helpful for the Clerk to receive questions in writing, preferably 5 days before the meeting.

**Agenda**

23/66 To note apologies for absence

23/67 To record Declarations of Interest regarding items on the agenda

23/68 To approve the minutes of the meeting held on 9 May 2023

23/69 To approve the minutes of the meeting held on 22 May 2023

23/70 Update on matters arising which are not agenda items

23/71 Annual Governance & Accountability Return (AGAR)

1. To receive and note the Annual Internal Audit Report for 2022/23
2. To approve the Annual Governance Statement 2022/23
3. To approve the Accounting Statements for 2022/23

23/72 To discuss congestion around Walton Garage

23/73 To discuss the road surface on Kitlings Lane

23/74 To discuss the Chicken Run Maintenance

23/75 To discuss rescheduling of Summer Event

23/76 To discuss possible attendance at the Berkswich Parish Fete 2023

23/77 To approve the Dignity at Work Policy and to sign the NALC Civility and Respect Pledge

23/78 Financial Matters

1. To approve Bank Reconciliation and expenditure for May 2023
2. To approve budget report for May 2023

23/79 Planning Matters

1. To agree response to application 23/37459/HOU - 20 Oak Avenue
2. To agree response to application 23/37447/HOU - 28 Kitlings Lane

23/80 To receive reports from other meetings:

1. Environment Group – Brambles at Bluebell Hollow
2. Village Hall Council of Management

The next meeting will be on Tuesday 4 July 2023 at Walton Village Hall at 7.30 pm.

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Signed Date: 29 May 2023