

**BERKSWICH PARISH COUNCIL**

**Summons to Annual Meeting of the Council**

Tuesday 9 May 2023 at Walton (Berkswich) Village Hall,

Green Gore Lane, Walton on the Hill at 7.30 pm

Contact: Sue Fullwood, Clerk at berkswichclerk@gmail.com

or on 07871 645232

1. **Public Questions**

Residents are welcome to bring matters to the Parish Council’s attention within the meeting. If a detailed response is required it would be helpful for the Clerk to receive your questions in writing, preferably 5 days before the meeting.

**Agenda**

23/41 Election of the Chair of the Parish Council

23/42 Election of the Vice-Chair of the Parish Council

23/43 To note apologies for absence

23/44 To approve the minutes of the meeting held on 4 April 2023

23/45 To record Declarations of Interest regarding items on the agenda

23/46 To receive Councillors’ Register of Interest forms

23/47 To co-opt to two vacant councillor posts

23/48 To review delegation arrangements

23/49 Appointing representatives for:

1. Finance Working Group
2. Staffing Committee
3. Environment Group
4. Village Hall Council of Management
5. Trent Valley Collaboration Group (TVCG)

23/50 To agree reviewed policies:

1. Standing Orders
2. Financial Regulations

23/51 To confirm eligibility for the General Power of Competence

23/52 To review

1. Insurance arrangements and agree provider
2. Asset list
3. Financial risk assessment

23/53 To review annual subscriptions to:

1. SPCA (inc. NALC)
2. SLCC

23/54 To agree meeting schedule for 2023/24

23/55 Financial Matters

1. To approve Bank Reconciliation and expenditure for April
2. To approve budget report for April
3. To agree signatories for current and short-term investment accounts

23/56 Reports from other meetings

1. Environment Group
2. Village Hall Council of Management

23/57 Items for the agenda for the next meeting scheduled for Tuesday 6 June 2023

Signed  Date: 2 May 2023